



“শেখ হাসিনার দর্শন, সব মানুষের উন্নয়ন”

Ex.Bang Letter-New-44

বাংলাদেশ বিজ্ঞান ও শিল্প গবেষণা পরিষদ(বিসিএসআইআর)

BANGLADESH COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH (BCSIR)

www.bcsir.gov.bd


Ref: 39.310.031.00.00.086.2010/ 252

Dated: 29.01.2020

Subject: Ex-Bangladesh Leave.

With reference to the above mentioned subject the undersigned is directed to inform that **Mr. Md. Asraful Alam, Assistant Engineer**, BCSIR Secretariat, Dhaka has been sanctioned ex-Bangladesh leave from **08.02.2020** or from the date of his departure from Bangladesh for **18 (Eighteen) days** travel to the **Saudi Arabia** on the following terms & conditions:

1. The leave will be counted from the date of his departure and will be adjusted in his earned leave.
 2. The leave will not be extended.
 3. His salary will be paid in local currency.
 4. He will hand over his official responsibilities to the concern officer before his departure.
 5. He will have to submit foreign address, e-mail, departure letter, attested photocopies of visa and passport before his departure.
 6. BCSIR or Government of Bangladesh will have no involvement in any sort of financial expenditure in this regard.
2. This order is issued with the reference no.03.069.025.06.00.003.2011-144(500), dated.19.06.2011 circulated by the Prime Minister's Office, Government of the People's Republic of Bangladesh.


29-01-2020
(Banuzir Ahamed)
Secretary (In-charge)
Phone-9676348

✓ Mr. Md. Asraful Alam
Assistant Engineer
Engineering Division
BCSIR Secretariat, Dhaka

Ref: 39.310.031.00.00.086.2010/

Dated: .01.2020

Copy forwarded for kind information:

1. Director General, Department of Immigration and Passport, Sher-E-Bangla Nagar, Dhaka.
2. Director General, Foreign Exchange Department, Bangladesh Bank, Dhaka.
3. Incharge to Directorate General of Forces Intelligence, 32, Cantonment Bazar, Dhaka Bangladesh.
4. Assistant Secretary (Consular), Ministry of Foreign Affairs, Segun Bagicha, Dhaka with a request to issue note verbal.
5. Immigration Officer, Hazrat Shah Jalal (R.) International Air Port, Dhaka.
6. P.S. to Secretary, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
7. Superintendent Engineer, Engineering Division, BCSIR, Dhaka.
8. Director (Finance and Accounts), BCSIR, Dhaka.
9. Incharge to ICT Cell, BCSIR, Dhaka.(For uploading in the BCSIR Website.)
10. P.S to Chairman, BCSIR, Dhaka (For kind Information of the chairman).
11. P.A. to Member (Admin.), BCSIR, Dhaka. (For kind information of the Member)
12. Office Copy.

(Banuzir Ahamed)
Secretary (In-charge)